

Stevenson Memorial Hospital

Annual Report on Bill S211 Fighting Against Forced Labour and Child Labour in Supply Chains Act For the fiscal year April 1, 2024 to March 31, 2025

Stevenson Memorial Hospital (SMH) is a nonprofit corporation in the healthcare sector providing inpatient, emergency care, and a range of outpatient services to our community. The following information has been prepared by SMH in alignment with the annual report requirements as detailed in the 'Act'. This report outlines the measures taken to prevent and reduce the risk that forced labour or child labour is used by Canadian organizations or by their supply chains.

1. The steps taken by SMH during the period to prevent and reduce the risk that forced labour or child labour is used throughout the procurement supply chain are as follows:

- Have conducted a limited internal assessment of risks of forced labour and/or child labour in the organization's activities and supply chains
- Ensuring that Group Purchasing Organizations utilized by SMH have taken steps to reduce risks and enhanced prevention activities regarding forced labour and or child labour
- Monitoring suppliers

Additional steps that will be taken by SMH are:

- Incorporating the requirement of attestations of compliance by organization's suppliers that are outside our Group Purchasing Organization

2. SMH's structure, activities and supply chain can best be described as:
 - SMH works in collaboration with various Group Purchasing Organization, specializing in healthcare procurement of supplies
 - Mohawk MedBuy, Group Purchasing Organization provides tendering services to SMH
 - SMH purchases only goods and services from suppliers that are authorized and licensed to sell or provide service within Canada
3. SMH's procurement policy, Purchasing Code of Ethics and Vendor Code of Conduct currently do not specifically address forced labour or child labour. The Hospital commits to updating its policies accordingly in the upcoming year.
4. SMH has made efforts and has initiated first steps of the process of identifying risks, but there are still gaps in our assessments. These will be monitored and mitigated throughout the next year.
5. SMH has not identified any forced labour or child labour related risk to any aspects of its activities and supply chains. As such, there have been no remediation efforts as no activities have been found.
6. SMH has not identified any loss of income to vulnerable families resulting from measures taken to eliminate the use of forced labour or child labour in our activities and supply chains and therefore, no measures need to be taken to remediate loss of income to this demographic.
7. The Hospitals current procurement education does not include education on the use of forced labour or child labour and therefore will be updated and revised in the coming year to include this.
8. SMH assesses its effectiveness in ensuring that forced labour and child labour are not being used in its activities and supply chains by regularly monitoring and assessing risks within the supply chain of the Hospital. This is a new process for SMH And will be further enhanced in the next year as a specific part of the organizational processes and policies.

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APPROVAL and ATTESTATION

In accordance with the requirements of the Fighting Against Forced Labour and Child Labour in Supply Chains Act (Act), and in particular section 11 thereof, I the undersigned, have reviewed the information contained in the report on behalf of the governing body of the entity listed above. Based on my knowledge, and having exercised reasonable diligence, I attest that the information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year listed within this report.

Full Name: Eric Hanna

Title: Supervisor

Signature: 

I have the authority to bind SMH

Date: May 31, 2025