

5.3-5 Redevelopment and Community Engagement Committee Terms of Reference

Authority & Reporting. The Redevelopment and Community Engagement Committee (RCEC) operates as a Standing Committee under the authority of the Board and as outlined in the SMH Corporate By-Law, Article 8. The RCEC reports to the Board; no decision of RCEC shall be binding on the Board until approved or ratified by the Board.

Administration: Support is provided by the office of the CEO and by the Communications Specialist.

Schedule: The Committee meets at least three times per year at the call of the Chair.

Membership and Quorum. Quorum shall consist of more than 50% of the voting members who are present. If absent, the Board Chair or Board Vice-Chair do not count toward quorum. Note, the term Director means elected Director.

The membership of RCEC shall comprise:

Voting Members	<ul style="list-style-type: none"> • At least four Directors, one of whom will be the Chair, one will be the Board Treasurer and two with specific skills and knowledge required to support the work of the Committee • One SMH Foundation representative • One SMH Auxiliary representative • Up to three Advisory Members with specific skills and knowledge required to support the work of the Committee • One Patient and Family Advisory Committee representative • One Canadian Forces Base Borden representative • The Mayor or Deputy Mayor of a Municipality* • The Mayor or Deputy Mayor of a Municipality* • CEO • Board Chair • Board Vice-Chair <p>*two separate Municipalities within SMH catchment area</p>
Non-Voting Members	<ul style="list-style-type: none"> • Communications Specialist • Executive Director, SMH Foundation

Mandate. The RCEC reports to the Board on the successful implementation of the Redevelopment Capital Planning Process (RCPP) and the Community Engagement plans. This includes political advocacy that relates to the Redevelopment Project. Except where otherwise noted, RCEC shall annually do the following work on behalf of the Board and submit recommendations for approval by the Board:

1. Review Stevenson Memorial Hospital Community Engagement Plan.
2. Review regular assessment completed by the Sr. Management Team, all risk factors related to the Redevelopment Capital Planning Process and the sustainability of SMH.

3. Report to the Board of Directors for SMH all risks related to Redevelopment and support mitigating strategies developed by the BOD.
4. Collaborate with the Finance, Audit and Property Committee with respect to Redevelopment budget (Executive Dashboard), cash flow models and other financial matters related to the Redevelopment Capital Planning Process as required.
5. Support the Campaign Cabinet by reviewing the Executive Dashboard as it relates to Major Gifts target: successes and challenges. RCEC regularly reviews the Campaign Cabinet Plan monitoring updates throughout the seven year campaign.
6. Collaborate regularly with the SMH Foundation regarding matters related to the Redevelopment of SMH.
7. Support the SMHF through a variety of strategies and steps ie: Political Advocacy, Public and private sector communications and enhancement of community awareness of the capital campaign.
8. Review Board policies for which RCEC is responsible and make amendment recommendations through GNC as required.
9. Review RCEC Terms of Reference annually and recommend amendments as necessary; every third year, review Terms of Reference jointly with the Governance and Nominating Committee.
10. Prepare and recommend RCEC work plan.
11. Assume such other duties as may be assigned from time to time by the Board.